

ADMISSION OF LEARNERS TO THE SCHOOL TAKES PLACES IN STAGES

STAGE ONE

1. Come to school and collect a Provisional Application form.
2. Copy of Proof of residence must accompany this provisional application form together with the child's :
 - original last school report [in this case the March 2017 Report].
 - Identity document
3. After you have handed this to the School you will be notified of the outcome of your application.
4. You will be given a Registration Number at this point.

STAGE TWO

Parents living in the AREA [Effingham, Avoca, Red Hill, Greenwood Park, Briardene,, Duffs Road, Avoca Hills, Corovoca, Durban North, Kenville, Sea Cow Lake – in this order will be given first preference.

IF YOUR APPLICATION IS SUCCESSFUL : A REGISTRATION FORM WILL BE GIVEN TO YOU WITH A REGISTRATION NUMBER.

1. Complete the registration form
2. Attach the following documents to the Registration Form:
 - Child's ID / Birth Certificate / Immigration Documents / Clinic Card / immunisation card
 - Child's latest school report [March 2017]

- ..Proof of Residence
- ..ID of both parents / Death Certificates
- ..ID of the person responsible for payment of school fees
- ..Social Grant documents if applicable
- ..One ID size photograph of the child
- ..2x new plastic sleeves
- .Proof of Payment of R2000 SCHOOL FEES DEPOSIT.

3. Parents & Child must present themselves with the registration form for a formal interview with the Principal or his designate.
4. The Registration will be completed during the interview.

STAGE THREE

1. The Child will write a test in English and Mathematics [this is to help with placement in classes and teachers to gather information of where to start Grade 8]
2. There will be an ORIENTATION MEETING for both parents and the Child – attendance at the orientation meeting is mandatory.

Inderan Govender [Principal] 15 February 2017

BANKING DETAILS

OFFICE OF THE PRINCIPAL

SCHOOL'S BANKING DETAILS

Name of Account : **Effingham Secondary School**

Bank : **Standard Bank of SA**

Branch : **Briardene**

Account Number : **05 242 1252**

Type of Account : **Current Account**

Branch Number : **043626**

Reference : **Child's name / Registration Number**

Please do not deposit any money into this account until you are given a REGISTRATION NUMBER by the school.

MATEMATICS : INTEVENTION CLASSES

It is compulsory for your child to attend these classes on a Saturday morning at our school. Starting date will be Saturday, 5 September 2015 at 08:30. It is free of charge; however a voluntary contribution to the school will be welcomed.

The ENGLISH & MATHEMATICS TESTS

These will be written on Saturday, 18 November 2017 at 09:00 to 12:30 at Effingham Secondary School.

THE PARENT & CHILD ORIENTATION MEETING

will take place on Saturday, 2 December 2017 at 09:00 to 11:00

GEM SCHOOL WEAR will be present and you can purchase your uniforms after the meeting.

[This Orientation Meeting is **MANDATORY** for all parents & learners to attend. Learners must be in their present school uniform.]

Inderan Govender [Principal] 30 April 2014

