



Effingham Secondary School

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1 Devshi Drive, Effingham Heights
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Website: www.effinghamsecondary.co.za

EMIS NUMBER: 500127132

EXAM CENTRE NUMBER: 5411217

CONSTITUTION

OF

THE SCHOOL GOVERNING BODY

As amended and ratified by the SGB Meeting held on 24 March 2015



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1. DEFINITION OF TERMS

“Governing Body” means the governing body of the school duly elected in terms of this constitution.

“Legislation” means the South African Schools Act, NO. 84 of 1996 & KZN School Education Act No. 3, 1996 and the regulations promulgated there under

“Act” means the South African Schools Act. NO 84 of 1996

“parent” means:

The parent or guardian of a learner or the person legally entitled to custody or control of a learner or the person who undertakes to fulfil the above obligations towards the learners education at school including any person with whom a child resides and who exercises actual custody or control over such child

“school” means Effingham Secondary School

“learner” means any person receiving education or obliged to receive education at the school

“RCL” means Representative Council of Learners

“AGM” means Annual General Meeting

“MEC” means Member of the Executive Committee

“Secretary” means the Head of the Department of Education in the Province of KwaZulu Natal

2. PREAMBLE

According to legislation, Effingham Secondary School is a public school and the governance i.e. the management, control and executive power of the school vests in the governing body. The governing body stands in a position of trust towards the school and legislation confers certain powers, responsibilities and obligations on the governing body to determine the character and mission of the school. Subject to legislation, the governing body functions in terms of this constitution.

3. LEGAL PERSONALITY

The school is a juristic person, with legal capacity to function in terms of legislation. The school shall be a “universitas” having a separate legal identity and all the rights and obligations of a “universitas” as provided by law, including perpetual succession and the capacity to sue and be sued in its own name, to hold property and to contract in its own name through its duly authorised representatives.

4. NAME

The name of the governing body shall be The Effingham Secondary School Governing Body, herein referred to as the governing body.

5. AIMS AND OBJECTIVES OF THE GOVERNING BODY

- ❖ To provide a basis for quality education for all learners of the school.
- ❖ To develop the school’s curriculum and to identify co-curricular and extra-curricular activities in accordance with learners; needs.
- ❖ To elicit the best from educators by encouraging and supporting their aspirations towards higher standards of education for learners.
- ❖ To foster co-operation, understanding and tolerance amongst parents, learners and educators of the school.
- ❖ To arrive at a uniform, acceptable and just system for the organisation, governance and funding of the school.
- ❖ To liaise with and affiliate with other organisations which subscribe to similar aims and objectives.
- ❖ To ensure the well-being of learners with respect to academic progress, health care and psychological development.
- ❖ To ensure the smooth functioning of the various aspects/departments of the school by establishing policy frameworks within the ambit of the Act.
- ❖ To develop a mission statement and realise the objectives of the statement through organised activities.
- ❖ To do or perform all such other acts, deeds or functions as maybe coincidental or conducive to the attainment of the aims and objectives contained herein.

6. ELECTIONS

- 6.1 The Circuit Manager school or his designate shall act as “electoral officer” for the election of parents, educators and other staff members as members of the governing body.
- 6.2 The electoral officer may appoint one or more “assistant electoral officers” to assist at elections.
- 6.3 Voting shall be through a secret ballot.
- 6.4 All the relevant positions of section 8 through 19 of the KZN, School Education Act, No 3 of 1996 with regard to elections must be enacted.

7. ELIGIBILITY AS MEMBERS OF A GOVERNING BODY

- 7.1 ***No person may be elected as a governing body if he/she –***
- 7.1.1 has been convicted of an offence and sentenced to more than 12 months imprisonment without the option of a fine either in the Republic or outside the Republic if the conduct constituting the offence would have been an offence in the Republic; but no one may be regarded as having been sentenced until an appeal against the conviction or sentence has been determined, or until the time for an appeal has expired: provided that a disqualification under this paragraph ends five years after the sentence has been completed.
- 7.1.2 is not of sound mind and has been declared so by a competent court;
- 7.1.3 is an unrehabilitated insolvent;
- 7.1.4 is in the service of the department and is stationed at the school, except for persons elected in terms of regulation 23, 2(1), (a), (b) and (c) of the Act;
- 7.1.6 is not a South African citizen or not in possession of a permanent resident permit unless permitted by the Secretary;

8. MEMBERSHIP

- 8.1 ***Membership shall be open to -:***
- 8.1.1 parents of learners at the school who are not employed at the school, and who shall comprise the majority;
- 8.1.2 educators at the school;
- 8.1.3 members of staff at the school who are employed by the Department of Education and who are not educators;
- 8.1.4 the principal of the school, who shall not serve as Chairperson of the governing body;
- 8.1.5 learners at the school nominated by the RCL of the school; and
- 8.1.6 members of the community co-opted by the governing body.

9. COMPOSITION OF THE GOVERNING BODY

- 9.1 ***The governing body shall consist if -:***
- | | | |
|-------|---|-------------|
| 9.1.1 | the principal of the school; | (1) |
| 9.1.2 | one non-educator; | (1) |
| 9.1.3 | educators teaching at the school duly elected by the members of the staff; | (3) |
| 9.1.4 | learners attending the school duly elected by the RCL of the school; | (3) |
| 9.1.5 | parents of learners attending the school duly elected by parents in accordance with the provisions of regulation 17 of the Act; | (9) |
| | TOTAL | [17] |

- 9.2 ***The governing body may co-opt members of the community, including donors, to assist in the performance of its functions provided that such members shall have no voting rights and shall not exceed five (5) in number.***

9.3 ***A member vacates his/her office if he/she -:***

- 9.3.1 no longer meets the requirement set out in regulation (2) of the KZN School Education Act (No 3 of 1996);
- 9.3.2 resigns;
- 9.3.3 is a member elected in terms of regulation 2(1) (b) or (c) of the KZN School Education Act (No 3 of 1996) and his/her employment is terminated or he/she is transferred or seconded away from the school concerned;
- 9.3.4 is a member elected in terms of regulation 2(1) (d) of the KZN School Education Act (No 3 of 1996) and he/she no longer attends the school concerned;
- 9.3.5 has been absent without leave from two (2) consecutive ordinary meetings of the governing body;

9.4 ***Term of office of Members of the Governing Body:***

- 9.4.1 The term of office of a member of a governing body other than a learner shall not exceed three years.
- 9.4.2 The term of office of a member of a governing body who is a learner shall not exceed one year.
- 9.4.2 Members of the Governing body remain in office after the expiry of their term of office until a new Governing Body is elected.
- 9.4.5 A member of a Governing body may be re-elected or co-opted as the case may be, after the expiry of his or her term of office.
- 9.4.6 The term of office of elected and co-opted members terminates upon the adoption of motion of no confidence in the Governing Body by the majority of parents at a properly constituted meeting of parents.

10. VOTING

- 10.1 Only elected members and the Principal retain the right to vote.
- 10.2 All decisions of the Governing Body shall be taken by simple majority vote.
- 10.3 Voting shall be decided by a show of hands, unless members agree to vote by secret ballot.
- 10.4 In the event of a tie during voting, the Chairperson shall have a casting vote as well as a deliberate vote.

11. ELECTION OF OFFICE BEARERS

11.1 At the first meeting of a Governing Body, the meeting elects a:

- 11.1.1 chairperson [who must be a parent member of the SGB]
- 11.1.2 deputy chairperson [who must be a parent member of the SGB]
- 11.1.3 treasurer
- 11.1.4 secretary

- 11.2 The Principal may designate a member of his/her staff to assist the treasurer and secretary to the governing body.
- 11.3 The Principal presides at any meeting convened for the election of chairperson.
- 11.4 The Chairperson shall be elected from the parent component of the governing body.
- 11.5 The term of office of an office bearer of a governing body shall not exceed one year
- 11.6 An office bearer of a governing body shall be eligible for re-election after the expiry of his or her term of office.
- 11.7 The principal must inform the department of a change in office bearers.

12. MEETINGS AND MEETINGS PROCEDURES

12.1 *The following types of meetings may be held:*

12.1.1 General meetings

At least 14 days written notice must be given prior to this meeting.

12.1.2 Urgent Meetings

Written notice must be given at least 24 hours notice prior to this meeting

12.1.3 Extraordinary meetings

Are called by the Chairperson on receipt of a written request:

- i. signed by at least three (3) elected members of the governing body;
- ii. signed by at least 15% of parents. The latter shall set out the business to be transacted at the meeting;
- iii of the Secretary or Regional Chief Director setting out the business to be transacted at the meeting;
- iv. Notice of these meetings is given in terms of 9 (1)(a) above and the only business which may be transacted is the business for which the meeting was called.

12.1.4 Meeting at short notice

Any meeting may be held at shorter notice than provided for, provided that -:

- i. all members agree verbally or in writing to a particular meeting being held despite the lack of sufficient notice or
- ii. all members are present at a meeting called on short notice and pass a motion condoning the lack of adequate notice.

12.2 *Any person, on the invitation of the governing body, may be present at a meeting of the governing body and may take part in the decision, but may not vote and shall leave the meeting when the governing body so decides.*

12.3 *The governing body must determine its own rules relating to its meetings and procedures at meetings. Such rules may not be in conflict with the provisions of the Act, the regulations of the KZN School Education Act (No 3 of 1996) and directives issued by the Secretary.*

12.4 *When a matter affecting the personal interests of a member is discussed, the member must withdraw from the discussion and leave the meeting for the duration of the discussion. If the secretary is required to leave the meeting, the assistant secretary shall take minutes or failing him/her the members shall nominate a member to act as secretary for the duration of the discussion.*

12.5 *The non-receipt of a notice, duly dispatched, and the subsequent absence of a member from meeting does not affect the validity of proceedings at such a meeting, provided that the requirements of section 10 below are met.*

13. VACANCIES IN THE GOVERNING BODY

- 13.1 If a vacancy arises as a result of the departure of an elected member who is an educator, non-educator or learner, the principal must act as electoral officer to officiate at an election to replace the educator, non-educator or learner in compliance with the relevant provisions of the KZN School Education Act, No 3 of 1996.
- 13.2 If a vacancy or vacancies arises less than six (6) months before the expiry of the term of office of a governing body as a result of the departure of a member elected as parent and the remaining members are sufficient to form a quorum, the remaining members elect, by majority vote, a person or persons to fill the vacancy or vacancies for the remainder of the period of office of the governing body.
- 13.3 If a vacancy or vacancies arises more than six (6) months before the expiry of the term of office of a governing body as a result of the departure of a member elected as parent, the Secretary must appoint an electoral officer (the principal) to arrange a meeting for the election of member/s, in terms of the provisions of regulations 8 to 14 of the KZN School Education Act, No 3 of 1996 to hold office for the remainder of the period of office of the governing body.

14. QUORUM

- 14.1 A simple majority of the (13) members of the governing body forms a quorum.
- 14.2 If a quorum is not present at a properly convened meeting, the meeting shall be adjourned for at least eight (8) days but not more than fourteen (14) days.
- 14.3 The Secretary must give notice of the adjourned meeting.
- 14.4 The governing body is entitled to deal with all business on the agenda of an adjourned meeting on the day to which the meeting was adjourned, irrespective of whether a quorum is present or not.

15. PROXIES

- 15.1 Any member of a Governing Body who cannot attend a meeting shall be entitled in those circumstances, where a particular motion is to be the subject of a vote, to issue a proxy to any other member of the Governing Body pursuant to which, such other shall be given authority to vote on behalf of the non-attending member.
- 15.2 There shall be no special formality required in respect of the proxy, save that it shall specify the name of the holder of the proxy and be signed by the member granting it.
- 15.3 The proxy shall specify the manner in which the holder is to vote. Alternatively, it shall specify that the holder of the proxy shall be entitled to vote as he/she deems fit.
- 15.4 The proxy shall be presented to the Chairperson at any given time prior to the commencement of the meeting.

16. COMMITTEES

- 16.1 The governing body may appoint as many committees as it deems necessary.
- 16.2 The governing body appoints the convenor of each committee.
- 16.3 The chairperson of a committee, who must be a member of the governing body, reports to the governing body at each meeting.
- 16.4 The governing body may appoint persons who are not governing body members as members of a committee.

17. ANNUAL GENERAL MEETING

- 17.1 The chairperson must hold an Annual General Meeting (AGM) of parents, learners, educators and non-educators at least once a year.
- 17.2 The AGM must be held within three months after the end of each financial year of the school.
- 17.3 All stakeholders must be given at least 14 days notice.
- 17.4 The Chairperson (or a member of the Governing Body appointed for this purpose) shall lay before the meeting a report of the activities of the Governing Body during the preceding year and audited financial statements of the Governing Body in respect of that financial year.

18. FINANCIAL YEAR

- 18.1 The financial year of the school shall commence on the first day of January and terminate on the last day of December of each year.
The Financial Statements must be audited before the end of June of the following year.

19. ACCESS TO BOOKS AND DOCUMENTS

- 19.1 The Secretary, or an officer authorised thereto him/her, has access to any books, minutes and documents of any governing body.

20. REIMBURSEMENT OF MEMBERS OF THE GOVERNING BODY

- 20.1 Necessary expenses incurred by a member of the governing body in the performance of his/her duties may be reimbursed from school funds.
- 20.2 No member of the governing body may be remunerated in any way for the performance of his/her duties.

21. LIABILITY OF MEMBERS OF THE GOVERNING BODY

- 21.1 A member does not incur personal liability for lawful acts of the Governing Body
- 21.2 A member of the governing body who is a minor -:
- i. may not contract on behalf of the school;
 - ii. may not vote on resolutions of the governing body which impose liabilities on third parties or on the school;
 - iii. incurs no personal liability for any consequence of his/her membership of the governing body.
- 21.3 No member of a Governing Body may be remunerated in any way for the performance of his/her duties.
- 21.4 Necessary expenses incurred by a member in the performance of his/her duties may be reimbursed from school funds.
- 21.5 The members of the Governing Body shall be indemnified out of the funds of the school and be held harmless against all actions, costs, charges, losses, damages and expenses which they or any of them may suffer or incur by reason of any act done, concurred in or omitted, in or about the execution of their duty or supposed duty in their respective offices. None of the said members shall be answerable for the acts or default of any of the others or of any banker or other person with whom he/she may have contracted on behalf of the school.

22. DUTIES AND FUNCTIONS OF OFFICE BEARERS OF THE GOVERNING BODY

22.1 Chairperson :

The Chairperson shall -:

- i. preside at all meetings;
- ii. sign all minutes of such meetings after same have been adopted upon motion duly moved and seconded;
- iii. exercise such supervision over the affairs of the governing body that usage and custom appertain to his/her office;
- iv. present an annual report at the AGM;
- v. have a deliberate and casting vote in the event of a tie;
- vi. be responsible for communication with the school, media, superintendents' service, other governing bodies and the Director's Office;
- vii. try to ensure that a spirit of goodwill and fairness exists at all meetings;
- viii. prepare the agenda;
- ix. sign adopted minutes;
- x. keep order and allows one (1) item at a time for discussion;
- xi. ensure that a speaker is not interrupted and that quiet members are encouraged to speak;
- xii. put motions/proposals to vote;
- xiii. manages the meeting so that discussions are brought to conclusion in reasonable time;

22.2 Deputy chairperson :

The deputy chairperson shall exercise the powers and perform the duties of the Chairperson in the absence of the latter.

22.3 Secretary :

The secretary shall -:

- i. ensure that the agenda and the minutes of all previous meetings are posted/handed out timeously;
- ii. attend all meetings and take comprehensive minutes and keep records of all deliberations in the English language in a bound book with fixed, numbered pages used exclusively for this purpose.
- iii. keep a register of all members attending a meeting and keep a record of absence with or without leave;
- iv. maintain records of all incoming and outgoing correspondence;
- v. record all discussions taking place during the meeting and decisions taken thereof
- vi. read the minutes of the previous general meeting and any extra-ordinary meetings which took place in the interim and record the adoption of the minutes once amendments have been completed;
- vii. ensure that approved minutes are confirmed by the signature of the Chairperson followed by the date of confirmation;
- viii. allow for the minutes at all reasonable times to be made available for inspection by the members, the Regional Chief Director if the Secretary;
- ix. draw up an agenda with the chairperson;
- x. adopt a reasonable filing system for the safekeeping of all meeting minutes and correspondence;

22.3 Treasurer :

- i. The treasurer shall be required to keep a correct account of the finances of the Governing body and shall submit written reports to the governing body meetings. Duly audited financial statements shall be tabled at the AGM.
- ii. In addition, the treasurer -:
- iii. manages the collection of school fees;
- iv. ensures the bills are paid;
- v. scrutinises expenditure;
- vi. ensures proper record keeping of finances;
- vii. ensures that financial statements are prepared for each meeting;
- viii. is answerable for all the financial questions posed at meetings;
- ix. advises the meeting on the raising of funds and financial matters;
- x. advises the meeting on the question of budget;
- xi. is involved in the drafting and presentation of the budget;

23. DUTIES OF THE GOVERNING BODY

23.1 *The governing body must -:*

- i. promote the best interests of the school and strive to ensure its development through the provision of quality education for learners at the school;
 - ii. subject to the Act, draw up and adopt a constitution with a two-thirds majority and submit a copy thereof to the Secretary within ninety (90) days of its **first election**;
 - iii. develop a mission statement for the school;
 - iv. adopt a code of conduct for learners at the school, as provided in section 8 of the Act;
 - a. adopt a code of conduct for educators at the school, as provided for in the Educators Employment Act, 1994, and the Labour Relations Act, 1995;
 - b. establish a disciplinary committee to arbitrate in matters dealing with violations of the codes of conduct with respect to learners, educators and non-educators at the school;
 - v. support the principal, educators and other staff of the school in the performance of their professional functions;
 - vi.
 - a. determine times of the school day for learners consistent with curricular and co-curricular requirements and;
 - b. determine times of the school day for staff consistent with any applicable conditions of employment and minimum length of school day determined by the Minister.
 - vii. administer and control the school's property, buildings and ground occupied by the school;
 - ix. encourage parents, learners, educators and other staff at the school to render voluntary services to the school;
 - x. recommend the appointment of educators to the secretary subject to the Educators' Employment Act, 1994 (Proclamation 138 of 1994) and the Labour Relations Act, 1995 (Act No 66 of 1995);
 - xi. recommend the appointment of non-educators to the secretary subject to the Public Service Act, 1994 (Proclamation 103 of 1994) and the Labour Relations Act, 1995 (Act No 66 of 1995);
 - xii. at the request of the secretary allow the reasonable use under fair conditions of the facilities of the school for educational programmes not conducted at school;
 - xiii. meet at least every three months;
 - xiv. keep minutes of its meetings;
 - xv. on request, make the minutes of meetings available for inspection by the Head of Department, a parent, a learner or member of staff at the school;
 - xvi. prepare an annual budget;
 - xvii. establish and administer a school fund into which all money received by the school must be paid;
 - xviii. raise revenue including voluntary contributions to the school in cash or kind;
 - xix. open and maintain a banking account;
 - xx. keep its accounts in order and publish an annual audited statement of income and expenditure in accordance with guidelines determined by the Secretary;
 - xxi. on request by an interested party, make annual financial statements available for inspection;
 - xxii. annually report to parents, learners, educators and other staff at the school;
 - xxiii. convene an annual meeting respectively with parents, educators and other staff at the school;
 - xxiv. perform all other functions imposed upon the governing body by or under the Act or applicable legislation;
- 23.2 The governing body or a member of a governing body in his/her capacity as member of a governing body, may not interfere with the professional work of an educator in the performance of his/her duties.
- 23.3 The governing body must submit to the Secretary within 6 months after the end of each financial year a copy of the audited or certified annual financial statements.
- 23.4 The governing body or a member of the governing body must report any irregularities which may come to its or the members' attention, to the Secretary.
- 23.5 The governing body may co-opt members onto sub-committees for specific matters;

- 23.6 The governing body must/can terminate the office of any member of the governing body, who without furnishing an acceptable reason is absent for two consecutive meetings;
- 23.7 The governing body can fill any vacancy that may arise with respect to its membership;
- 23.8 Institute, conduct, defend or abandon any legal proceeding/s by and against the governing body, its office bearers or members, or otherwise concerning the affairs of the governing body;
- 23.9 Make representation to the Head of Department, MEC or Minister on any matter which would benefit learners or members of staff at the school.
- 23.10 Subject to functions and procedures to be published in the Provincial Gazette, guide the RCL in drawing up and implementing a constitution for the RCL;
- 23.11 Appoint a person registered as an accountant and auditor in terms of the Public Accountants and Auditors Act, 1991 (Act No. 80 of 1991), or another person approved by the MEC and appointed by the governing body, provided that such a person shall have no financial interest in the affairs of the school;
- 23.12 Make recommendations with respect to the school tuck shop.

24. POWERS AND FUNCTIONS OF THE GOVERNING BODY

- 24.1 The Governing bodies of all public schools may –:*
- i. determine the admission policy of the school, with the concurrence of the MEC;
 - ii. determine the language policy of the school; with the concurrence of the MEC;
 - iii. determine the policy for religious observance at the school;
 - iv. subject to fair and reasonable guidelines provided in the Act (#23, 24, 25), determine, charge and oversee the collection of any school fees payable by parents of learners at the school, “in accordance with the provisions of the South African Schools Act, No. 84 of 1996”;
 - v. join voluntary associations representing governing bodies of public schools;
 - vi. allow the reasonable use of the facilities of the school for community, social and school fund-raising purposes subject to such reasonable and equitable conditions as the governing body may determine, which may include the charging of a fee or tariff which accrues to the school;
 - vii. discharge other responsibilities determined by the Minister by notice in the Gazette;
 - viii. determine the dress code of learners and educators at the school;
- 24.2 Subject to the South African Schools Act No. 84 of 1996, the governing body may apply to the Secretary in writing to be allocated any of the following functions:
- i. to maintain and improve the schools’ property, and buildings and grounds occupied by the school, including school hostels, if applicable;
 - ii. to determine the extra-mural curriculum of the school and the choice of subject options in terms of provincial curriculum policy;
 - iii. purchase textbooks, educational materials or equipment for the school;
 - iv. pay for services to the school;
 - v. any other function consistent to the Act;
- 24.3 The Secretary may refuse an application referred to in sub-regulation 19 (2) only if the governing body does not have the capacity to perform such functions effectively.
- 24.4 The Minister, may by notice in the Gazette, determine that some or all governing bodies may exercise certain functions listed at sub-regulation 19 (2) without making any application.
- 24.5 Any person aggrieved by a decision of the Secretary in terms of this regulation may appeal against the decision to the Minister.

25. DISQUALIFICATION OF MEMBERS

- 25.1 A member of the governing body may be disqualified and his membership terminated if he/she is a person who in terms of the Act or any other law –:*
- 25.1.1 has been discharged from his post on account of misconduct or unfitness for his duties or incapacity to perform them efficiently or
 - 25.1.2 has been convicted of any offence for which he/she has been sentenced to imprisonment without the option of a fine.

26. RESIGNATION

A member of the governing body may resign by letter addressed to the Chairperson and his resignation shall take effect from the date on which the letter is received by the Chairperson or from such date as indicated by the member.

27. AMENDMENTS TO THE CONSTITUTION

- 27.1 The constitution shall be capable of being amended, altered or substituted by way of simple majority at a meeting of the Governing Body in respect of which at least 14 days written notice shall be given to the members of the Governing Body.
- 27.2 The notice shall specify the proposed amendments but it shall be competent for the Governing Body to make any other changes it deems fit provided that the final amendments are approved by simple majority.

28. DISSOLUTION OF A GOVERNING BODY

- 28.1 *The Minister may dissolve a governing body by notice in the Government Gazette if:*
 - 28.1.1 the school is closed or partly disestablished in terms of sections 15, 26(1) or 27(5) of the Act;
 - 28.1.2 he/she is of the opinion that the governing body is no longer representative of the community for which a school has been established; or
 - 28.1.3 such governing body has failed to carry out its duties provided that prior to exercising his/her discretion shall afford such governing body an opportunity to make representation to him/her concerning the intended dissolution.
- 28.2 A governing body is dissolved upon the acceptance of a motion of no confidence in the governing body at a general meeting of parents.
- 28.3 Should the governing body be dissolved in terms of 14(1) above the Secretary shall appoint sufficient persons to perform relevant functions for periods of 3 months but not exceeding one (1) year and the Secretary shall ensure that a governing body is elected within 1 year after the appointment of the persons referred to herein.

SIGNED AND ACCEPTED ON THIS 24 DAY OF March **2015**

AT Effingham Secondary School.

	CAPACITY	NAME	SIGNATURE
1.	CHAIRPERSON	Mr Anesh Naidoo	_____
2.	RCL REP	Erin N Hammond	_____
3.	EDUCATOR REP	Mr Raj I Boodhoo	_____
4.	NON-EDUCATOR	Mrs Rebecca Durga	_____
5.	PRINCIPAL	Mr Inderan Govender	_____

=====

WITNESS:

ELECTRORAL OFFICER : Mr Shannil Kowlessar : _____

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